



## The Hakhel Project Communities Agreement

The Hakhel project is Hazon's initiative to support and cultivate Jewish intentional, emerging, and sustainable communities. We want to invest, both directly and indirectly, in a wide range of new initiatives and experiments in Jewish community; we want to encourage and nourish greater health and sustainability; and we want, where possible, to learn from the remarkable experience in sustainable and intentional communities in Israel, from the last three decades.

We are excited to have you on board and are looking forward to working with you on developing the best and most vibrant Jewish Intentional Community in your region.

To make our work moving forward as smooth as possible, we would like to lay out and clarify some mutual expectations and commitments in this document.

### General

- 1) Hakhel is operated in collaboration by the Israeli Ministry of Diaspora Affairs, as well as other funders, and ultimately, we are responsible for reporting our achievements and successes to these entities.
- 2) For the sake of Hakhel, a "**Jewish Intentional Community**" is defined as a group of people who:
  - a) live in close proximity to each other;
  - b) share a sense of purpose around what it means to be in community;
  - c) have a vision of the community they seek to create;
  - d) are rooted in Jewish life, broadly construed; and
  - e) meeting together on a regular basis with the intention of reaching a wider group of people and having an impact on their external community in which the intentional community operates.
- 3) In terms of numbers it means the following:
  - a) 10 core group members, who meet at least every other week, recruited within 6 months from joining the program;
  - b) 50 community members, who meet at least once a month, recruited within 18 months from joining the program; and
  - c) 300 participants, who participate in activities generated by the community at least 6 times a year, recruited by the third year of the program.<sup>1</sup>

### Hakhel's commitment to you

- 1) **Consulting:**
  - a) Your community will be assigned a professional consultant of Machon Kehilot, to assist you with community building processes as well as serve as your contact person on everything regarding the program.

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<sup>1</sup> Note: not all beneficiaries need attend all activities, it can definitely be broken up into small groups attending different activities.



- b) Most meetings with the consultant will be held online every two weeks on average, and we and the consultant may visit your community, as appropriate.

## 2) **Networking and Training**

Your community's representatives will be eligible to attend a variety of conferences, gatherings, training seminars and webinars, which are periodically led in Europe by Machon Kehilot, to help you further your work and network with other communities.

## 3) **Seed Money Grant:**

- a) You will receive a seed grant to support your community development efforts, which can be used to various activities and needs, as long as they are pre-defined and agreed in the work plan (which can be updated as discussed with the consultant).
- b) The grant amount will be determined and finalized according to your work plan, and you will be notified about it by Machon Kehilot.
- c) The payment schedule will depend on the progress of your community, and each payment will be distributed within three months from completing the respective milestone.
- d) An additional grant will be offered for applying and complying with Hazon's "Seal of Sustainability" requirements (for more information on the Seal [click here](#)).

## 4) **Tour of intentional communities in Israel:**

- a) You will get at least 2 heavily subsidized spots on one of our planned trips to Israel.
- b) Trips will be around 7-8 days long (including flights) and will include meetings with inspiring figures in the field of social entrepreneurship and community building, as well as with some of the 200 Intentional Communities in Israel, alongside learning sessions, hands on activities and more.
- c) Further information about the Israel tour will be provided to you in due course by Machon Kehilot.

## 5) **International Conference:**

- a) Once a year Hazon holds the International Jewish Intentional Communities conference in the US. You have received a subsidized spot on the latest conference earlier in 2018. Spots for future conferences will be discussed at a later time.

### **Your commitment to Hakhel:**

#### 1) **Working together:**

- a) Every year you will prepare and submit to us – through Machon Kehilot – a work plan for your community, including a suitable budget.
- b) Meeting with your consultant once every two weeks on average and partnering with him/her to create the best Jewish Intentional Community possible. These meetings will be by video chat or phone call.
- c) The content of the consultant meetings will depend on the needs of the community and the assessment of the consultant. Potential topics explored could include recruitment, fundraising, programming, community mission and focus, and future growth, for example.



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## 2) Participating:

- a) Sending representatives from your community to events and activities, and at minimum:
  - i. 1 participant on one the Israel trips that will be held during 2019 (special schedule difficulties will be discussed separately).
  - ii. 1 participant to the international conference that will be held during your first year in the program (actually you have already done this).

## 3) Evaluation:

- a) Participating in evaluation and data collection surveys that will be sent to you on a periodical basis.
- b) Occasionally meeting or talking to representatives of the Ministry of Diaspora Affairs, other donors and our external evaluation company and tell them first hand of your experience in the program.
- c) Reporting request fulfillment is mandatory in order to be eligible for the support provided in the program. See more below.

## 4) Sharing:

- a) Sharing your learning with other members of The Hakhel Project through occasional conference calls, local gatherings, the annual international conference and the Israel trip.

## 5) Reporting:

- a) Reporting about your community's progress, membership and impact through a detailed yet concise report to be submitted every time you reach the next milestone.
- b) The report will include an excel spreadsheet listing only the core leadership and specifying the numbers of community members and of those benefitting from the activities of your community, and a brief content report regarding the progress made in relation to the work plan since the previous milestone.
- c) The first report will be in a form that will be communicated to you by Machon Kehilot.
- d) It is hereby clarified that data relating to any individual will be given under his/her consent and according to the provisions of any applicable law. All data will be securely kept by Hazon only, will be strictly subject to US privacy laws and all other applicable laws, and shall be used solely for supervision, auditing or evaluation purposes of the Hakhel project.

Please note: proper reporting is a pre-condition for receiving any funding and other benefits of the Hakhel program.

## Termination

- 1) The standard duration of this agreement is one year, and it can be extended for an additional year by mutual consent, and up to three years total.
- 2) This collaboration is based on goodwill and mutual trust and can be terminated by any of the parties after notifying the other at least 60 business days in advance.
- 3) It is agreed that prior to any such termination, and no later than 30 business days after the official announcements, both parties will meet to discuss the issue and either to resolve it and avoid





terminating the collaboration or at least plan a responsible exit strategy that will minimize damages to the participants and to both parties involved.

## General Legal Terms

- 1) Hazon will not be liable for any amounts in excess of the agreed upon fee, unless Hazon otherwise agrees in writing.
- 2) Hazon will not withhold any taxes on payments to you.
- 3) The relationship between the community leader and community members and Hazon shall, at all times, remain that of independent beneficiaries and nothing in this Agreement shall be construed as creating the relationship of employer and employee between the consultant and Hazon.
- 4) The participant represents and warrants that his/her operations will comply with law and will not violate the rights of any third parties.
- 5) The participant agrees to retain in confidence, both during the performance of his/her services and after termination of this Agreement, all non-public information and know-how disclosed to him/her (whether oral or in writing) in connection with his/her activities under this Agreement that is either designated as confidential or, by the nature of the circumstances surrounding disclosure, should in good faith be treated as confidential.
- 6) The participant will use such confidential information only for the purposes of the Hakhel project and developing his/her community, and acknowledges that Hazon's business plans, internal processes and donors' information are confidential, whether disclosed before or after execution of this letter.
- 7) In addition, any Deliverables provided by the participant to Hazon, constitute confidential information of Hazon, and the participant will protect such interviews, findings and reports in accordance with this paragraph. The participant's obligation of non-disclosure, however, does not apply to such confidential information which is or becomes a matter of public knowledge through no fault of him/her or is required to be disclosed by any law. The participant agrees not to provide Hazon with any confidential information of third parties.
- 8) The participant will indemnify Hazon against any liabilities, losses or damages arising from any claim that the Work Product violates or infringes any third party copyright, patent, trade secret, right of publicity or privacy, or applicable law.
- 9) Without limitation of the foregoing, the participant will not incorporate into the Deliverables any materials or software owned by third parties (including any open source software) without written consent of Hazon. The participant hereby agrees to execute any and all documents or instruments which may be deemed necessary or appropriate for purposes of transferring or assigning any such proprietary interests, including, but not limited to, any copyright in the Work Product.
- 10) If, in addition to the Work Product, the participant will supply materials to Hazon that he or she owns or have the right to license, he/she hereby grants Hazon a non-exclusive, royalty-free perpetual license to allow Hazon to use, copy, modify and re-distribute such materials for the purposes of the project.
- 11) Hazon hereby grants the participant a non-exclusive, perpetual and royalty-free right to use, copy, modify and re-distribute the Work Product for the purpose of his/her programs, provided that (a) the Work Product includes a copyright notice indicating Hazon's ownership, and attribution stating that the Work Product was originally developed for Hazon; (b) the participant does not sell the Work Product (other than as part of a fee for leading a program); and (c) the participant does not use the Work Product in any way to disparage Hazon and/or any of its funders or otherwise adverse to Hazon's interests.



# The Jewish Intentional Communities Incubator

**We're excited for you to be working with us on developing a Jewish Intentional Community!**

**Please countersign and date this letter below to signify your agreement and send the Agreement form back to us via email: [machon.kehilot@gmail.com](mailto:machon.kehilot@gmail.com)**

\_\_\_\_\_  
Name of the community

\_\_\_\_\_  
Signature / name of the person  
signing on behalf of the community

\_\_\_\_\_  
Date

